

iGOV/RFP/002/20

**The Development, Implementation and Support of a
Web-Based Application for the National Child Registry (NCR)**

Closing Date: 13 December 2019

The National Information and Communication Technology Company Limited invites proposals for The Development, Implementation and Support of a Web-Based Application for the National Child Registry (NCR).

CONTEXT OF THE REQUIREMENT

The successful proponent will be required to design and implement a solution that allows for the following information to be captured:

- Details to identify a child (name, address, date of birth, date of death, gender and a unique identifying number (utilizing the PIN number on birth certificates));
- Name and contact details of a person with parental responsibility or care of the child;
- Name and contact details for school or other educational setting;
- Names and contact details of General Practitioners practice and of any health visitor or equivalent;
- Name and contact details for other practitioners involved with a child, so professionals can see who to contact if they wish to discuss a child's additional needs.
- An indicator to show where a practitioner has important information to share or is taking action in relation to a child.

Request for Proposal (RFP) packages are available for a **non-refundable fee of TTD300 (VAT Inclusive)** and for **foreign proponents USD44.51** to be paid via bank deposit and wire transfer only.

Payment Instructions

Local Proponents

- Deposit cash or certified cheque to:
- **Beneficiary Bank Details:**
 - Bank Name: First Citizens Bank
 - Account Number: 1778953
- **Beneficiary's Name** - National Information & Communication Technology
- **Beneficiary's Address** – Lord Harris Court, #52 Pembroke Street Port of Spain

Foreign Proponents – Wire Transfer

Intermediary Bank:
Swift Code: PNBPUS33PHL /ABA 026005092
Wells Fargo Bank N.A.
International Operations
P.O. BOX 13860
Philadelphia, Pennsylvania
19101-3866
U.S.A.

Beneficiary Bank:

SWIFT Code: FCTTTTPS
First Citizens Bank
9 Queens Park Savannah
Port of Spain

Beneficiary Information:

Beneficiary Account No: 182123-6

Beneficiary: National Information and Communication Technology Company Limited

Address: Lord Harris Court, 52 Pembroke Street, Port of Spain

The following information MUST be included with your deposit/wire transfer:

- **Your Company Name**
- **iGOV/RFP/002/20**

Receipt of RFP Package**Local Proponents**

1. You can visit the National ICT Company Limited (NICTCL) offices located at #52 Pembroke Street, Lord Harris Court, Port of Spain, with your original Bank Deposit Slip. You will be asked to provide your Company's details (**Company Name, Address, Contact Person, Email Address and Contact Number**). Once your payment is verified, the RFP package and your receipt will be emailed directly to your email contact **OR**
2. You can email a copy of the Bank Deposit Slip to **tenders@igovtt.tt** along with your Company's details (**Company Name, Address, Contact Person, Email Address and Contact Number**). Once your payment is verified, the RFP package and receipt will be emailed directly to your email contact.

Foreign Proponents

You can send an email with your wire transfer details to **tenders@igovtt.tt** along with your Company's details (**Company Name, Address, Contact Person, Email Address and Contact Number**). Once your payment is verified, the RFP package and receipt will be emailed directly to your email contact.

Vendor Clarification Meeting

The Vendor Clarification Meeting is scheduled for 6th November 2019 at 10: am at Lord Harris Court, 52 Pembroke Street, Port of Spain. Foreign proponents will be included via Skype for business. Further details will be sent via email.

All requests for information shall be emailed to **tenders@igovtt.tt**

Please quote the RFP number in the subject of your email when requesting information or submitting questions.

Submission of Proposals:**Local Proponents**

Bid proposals must be dropped off directly in the marked tender box located at #52 Pembroke Street, Lord Harris Court, Port of Spain, **no later than 2:00 p.m.** on or before the scheduled closing date. Please see packaging details in the RFP document.

Foreign Proponents

Bid proposals can be sent via courier (Fed Ex, DHL), which must be delivered directly to the Procurement Unit, #52 Pembroke Street, Lord Harris Court, Port of Spain, **no later than 2:00 p.m.** on or before the scheduled closing date. Please see packaging details in the RFP document.

LATE submissions **WILL NOT** be accepted under any circumstances.

iGovTT **DOES NOT BIND ITSELF** to accept the lowest or any proposal, nor to reimburse proponents for any expenses incurred in preparation of proposals.